



Supplemental/Bid Bulletin No. 2
29 August 2024

PUBLIC BIDDING NO. 24-105-3

SUPPLY AND DELIVERY OF STAPLER, HEAVY DUTY (BINDER)
FOR THE PROCUREMENT SERVICE (PS)

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the **Pre-Bid Conference** held on **15 August 2024**, likewise, respond to bidders' written queries received within the prescriptive period for filing.

A. AMENDMENTS

ITEM	REFERENCE	BASES FOR AMENDMENT
1	<p>Invitation to Bid Page 8</p> <p>xxx</p> <p>4. Prospective bidders may obtain further information from the PS-DBM and inspect the Bidding Documents through the BAC Secretariat (Procurement Division IV) at PS Complex, Cristobal St., Paco, Manila during Mondays to Fridays Thursdays except Fridays and holidays, from 8:00 AM to 5:00PM.</p> <p>xxx</p>	<p>To amend the provision indicated in the Invitation to Bid.</p>
2	<p>Invitation to Bid Page 10</p> <p>xxx</p> <p>12. For further information, please refer to:</p> <p>Bids and Awards Committee III <i>Procurement Service – DBM</i> <i>Cristobal St., Paco, Manila</i> <i>8290-6300 loc. 8033/8060</i> pd5@ps-philgeps.gov.ph pd4@ps-philgeps.gov.ph</p> <p>xxx</p>	<p>To amend the official email address of the Secretariat specific for this project.</p>

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) Double Strike out – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.

Special Conditions of Contract

Clause 4

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xxx

The inspections and tests that will be conducted shall be in accordance with Section VII. Technical Specifications. A visual comparison will be made with the approved sample for purposes of consistency in the physical appearance and color.

Note:

1. The Inspection Division (ID) shall coordinate with the awardee for the additional quantity/ies as replacement for every batch of delivery subject to acceptance test.
2. If applicable, a confirmatory test will be conducted on the first (1st) tranche of delivery. The validity of the test result shall be valid for one (1) year or until the exhaustion of the contract, whichever comes first. The same test result shall be valid for the Repeat Order immediately following the contract, if any. However, the PS-DBM is not precluded from conducting testing/production compliance with the technical specifications during the existence of the contract. The Supplier shall ensure a valid test result throughout the duration of the contract.
3. Laboratory fees to be incurred during the confirmatory tests shall be borne by the supplier. Proof of payment shall be submitted to the ID within two (2) working days upon receipt of the Endorsement Letter (EL). **Failure to do so shall be a ground of rejection.**
4. For items under bulk ordering and direct deliveries, the supplier shall request a Pre-Delivery Inspection (PDI) within one (1) day from receipt of the Call-Off or FA. The delivery period shall be tolled from the date of supplier's request for PDI or submission of delivery receipt, whichever is applicable, and shall resume from the receipt of the Pre-Delivery Inspection and Evaluation Report (PDIER), or Delivery Rejection Notice (DRN). For deliveries nationwide, a continuous random post-acceptance inspection may be conducted as applicable.
5. In case of rejection of items delivered in PS-DBM Warehouse, PS-DBM Complex, the delivery period shall toll from the actual date of delivery and resume from the receipt of the DRN.
6. The supplier shall replace defective items, or refund payments made by PS-DBM for previously delivered items that were later found to be rampantly defective.
7. Test results submitted during the post-qualification stage of bidding shall not be used as a reference by the ID during Inspection.
8. The supplier shall submit all documentary requirements, if any, necessary to the inspection of the item as requested by the ID within five (5) working days upon receipt of request. **Failure to do so shall be a ground for rejection.**

xxx

To amend the provision indicated in the Special Conditions of Contract.

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4	<p>Schedule of Requirements Delivery Period and Delivery Sites Item 1 Page 33</p> <p>xxx</p> <p>2. Delivery Period:</p> <p>a. For the first delivery, within fifteen (15) twenty (20) calendar days upon receipt of Call-Off;</p> <p>Succeeding deliveries, within fifteen (15) CDs upon receipt of Call-Off.</p> <p>xxx</p>	<p>To give ample time to the bidder in delivering the item.</p> <p>Please refer to and use Appendix 1 for the Compliance with the Schedule of Requirements.</p>
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B. CLARIFICATIONS

The Procurement Service-Department of Budget and Management through its Bids and Awards Committee-I hereby clarifies prospective bidders' concerns and queries:

ITEM	CONCERN	REFERENCE	CLARIFICATION /RESOLUTION
During Pre-bid Conference¹			
1	<p>Prospective bidder requested to extend the Delivery Period from 15 CD to 20 CD for the first tranche/ Call-Off.</p>	<p>Section VI. Schedule of Requirements</p> <p>xxx</p> <p>2. Delivery Period:</p> <p>Within fifteen (15) calendar days (CD) upon receipt of Call-Off</p> <p>xxx</p>	<p>Please refer to the above Amendment Item No. 4.</p>

By Rules, all other related provisions in the Bidding Documents correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.

Signature Redacted

JESSICA G. GAPUZ

Vice Chairperson, Bids and Awards Committee III

¹ Conducted on 15 August 2024

FRAMEWORK AGREEMENT LIST
(Indicative Call-Off Schedule)

ITEM DESCRIPTION: Stapler, Heavy Duty (Binder)	
MAXIMUM QUANTITY: 3,706 units	
ITEM NO.	DELIVERY PERIOD AND DELIVERY SITES
1	<p>1. Delivery Sites:</p> <p style="padding-left: 40px;">a. PS Warehouse, PS Complex, Cristobal St., Paco, Manila b. Direct Delivery to End-User Agencies within Metro Manila; PS-DBM Pampanga Depot, Regional Government Center Maimpis, San Fernando City, Pampanga; Antipolo, Rizal; and Imus, Cavite</p> <p>2. Delivery Period:</p> <p style="padding-left: 40px;">Within <u>twenty (20)</u> calendar days (CD) upon receipt of Call-Off</p> <p style="padding-left: 40px;"><u>Succeeding deliveries, within fifteen (15) CD upon receipt of Call-Off.</u></p> <p>3. The exact quantity will be determined in each Call-Off.</p>

I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.

Company Name

**Name and Signature
of Authorized Representative**

Date